



APPROVED

UHMC Academic Senate Agenda
Friday, October 13, 2017
1:30-3 pm
KAA 105BCD

Attendees: Alex Holowicki, Anne Scharnhorst, Aubrey Matsuura, Barbara L Ornellas, Bret Bessac, Buddhi Rai, Sean Calder, Catherine Taylor, Celeste Baldwin, Cliff Rutherford, Daniel Kruse, Deanna MK Reece, Denise Cohen, Dexter Casem, Donna Harbin, Elisabeth Dubuit, Ellen Peterson, Emma White, Eri Nomura, Francine Ching, Gil Logan, Hsin-Yi Shih, Jan Moore, John McKee, Julie Powers, Kate Ackes, Kelly Watanabe, Konstantina Rose, Kristi Ishikawa, Kristine Korey Smith, Laura Lees Nagle, Lawrence Martinson, Lorelle Peros, Mark Hoffman, Meagan jones, Melissa Kirkendall, Melissa Yoshioka, Michael Ferguson, Michael Takemoto, Misti Bell, Molli Fleming, Nancy Johnson, Nani Azman, Nick Okamoto, Paul Kailiponi, Paul Thornton, Ryan Daniels, Sally Irwin, Sandy Low, Sunny Cabello, Teresa Shurilla, Thomas Hussey, Tim Marmack, Tom Blamey, Velma Panlasigui, Wayne Aguiran, Whitney Hashimoto

- I. Call to order at 1:36
- II. Approve [minutes of September 8, 2017 meeting](#) by Kate Ackes and 2nd by Anne Scharnhorst
- III. Special guest VCAA John McKee to discuss position move in campus reorg
 - i. Re-org for OCET and auto body (positions formerly Teragawachi/Tanga)
 - ii. Brief summary on what was said to AS last Spring '17 regarding re-org (presented by Karen and John)
 - iii. Tanga's position was chosen due to low enrollment/low graduation from program; this position was the lowest and weakest amongst positions they could choose from
 - iv. OCET developed a significant deficit, and was supported by other programs to stay afloat. Currently OCET is no longer in a deficit, barely in the black but much better than when Karen took over. 4% increase this past year in OCET enrollment. Adding this position to OCET will assist in keeping program in the black. This position will service more students (community) as a whole.
- b. This plan is moving forward, John wanted to present to AS to show transparency
- c. John said we are not getting rid of auto body, we are going to run the program differently. UHMC will not be dropping the program. All CC campuses except UHMC and HawCC has dropped their auto body programs (history shows less than 30 student enrollment in recent past).
- d. Paul Kailiponi – chancellor's office going through program reviews; office is taking seriously what changes are occurring to programs/departments – if interested in understanding process, Paul is willing to discuss it one on one

(proving transparency) some programs doing well and some not, he has the data which is being used by chancellor and other executives when making these decisions

- e. Send a message to admin: a negative culture is being set on campus; admin has the right to make decisions, but way and timeline it's presented should be more transparent

IV. Reports

- a. Policy & Procedures Committee -- Emma White/Sandy Low
 - i. Emma White (committee chair) - Sandy low to cover when she goes on maternity
 - ii. Academic renewal policy
 - 1. Lui ready to pass it, departments (counseling and records need a system in place, they are running a pilot/mock test)
 - iii. Social media and teaching guidelines – Emma reviewed draft in detail
 - 1. ASEC said needs policy/guidelines to help faculty with best practices when using social media for teaching – review background draft
 - 2. Policy not up for vote at this time. Emma asked for feedback to be emailed to Emma and Sandy, draft policy will be re-sent for review and feedback via DCs and they will send out to their staff.
- b. Curriculum Committee -- Tim Marmack and Lorelle Peros
 - i. Special topics deadline sent out
 - ii. Modifications due 10/30/2017 Monday
 - iii. Art course titles being revised to be uniform (per Mike) this is considered fast track
 - iv. Per Sean, system driven changes, spoke on STEM changes – alignment will help TEs, Sean see changes as a win win
 - v. Per Nani, admin starting this, but faculty must be in support, no objections to the fast track route from AS
- c. Social Committee -- Whitney Hashimoto
 - i. Whitney - social committee and library hosting November event after AS, more info to come “murder mystery”

V. Old business

- a. Update on Professional Development -- Kristine Korey-Smith and Julie Powers
 - i. 50% of professional development should be geared to staff – which it has been (not only faculty programs)
 - 1. UHMC Professional Development Team
 - 1. Joyce Yamada = Organization/instructional Coordinator
 - 2. Julie Powers = Pedagogy/Classroom Management Coordinator
 - 3. Laura Nagle = FYE/Exploratory Coordinator

4. Laureen Kodani = Distance Learning Coordinator
 5. Neil Stotts = WI/WAC Coordinator
 6. Molly Fleming = Svc Learning Coordinator
 7. RAD Coordinator = Morgan and Emma facilitate RAD trainings.
2. Kelley in Molokai asked to have outreach included
- b. Smoking policy -- Plan is moving towards being smoke free, but nothing finalized yet due to UPW concerns and lack of representation in this policy/decision
- VI. New business
- a. CTE Program name changes in violation of [RP1.210](#) ([Sample](#) resolution from HawCC; [Letter to Morton](#); [Morton's response](#))
 - i. Draft to be brought forward at next senate for vote
- VII. Announcements
- a. UHPA update
 - b. Blood Drive will be Monday October 16th in the Multipurpose room in the Pilina building from 8:00am-2:45pm. Contact Denise Cohen with questions.
 - c. Mixer today, Friday October 13th (spooky) at 4:30 PM in the Ho'okipa courtyard. Contact Michael Ferguson with questions.
 - d. [State Senator Kai Kahele](#) visit with faculty on Wednesday, October 18, 1:45-2:30 in KAA 105BCD